

**INVITATION FOR PRE-QUALIFICATION AND TENDERING FOR THE YEAR 2015-2016 (MERGED) TETFUND INTERVENTION IN LIBRARY DEVELOPMENT/2017 TETFUND ZONAL INTERVENTION THE FEDERAL POLYTECHNIC, ILARO**

**P.M.B. 50, ILARO, OGUN STATE**

**(1.0) INTRODUCTION**

The Federal Polytechnic, Ilaro, Ogun State in compliance with the Public Procurement Act 2007 hereby invites competent and reputable Contractor for Pre-qualification and subsequent tendering for Year 2015-2016 (Merged) TETFund intervention in Library Development/2017 TETFund Zonal Intervention.

**(2.0) SCOPE OF WORK**

**YEAR 2015-2016 (MERGED) TETFUND INTERVENTION IN LIBRARY DEVELOPMENT**

Lot 1: Procurement of Hard/Physical Books

Lot 2: Procurement of E-Books

Lot 3: Expansion of E-Library Hardware

Lot 4: Networking of the E-Library

**2017 TETFUND ZONAL INTERVENTION**

Lot 5: Upgrading of Lavatories

Lot 6: Procurement of Vehicles

Lot 7: Procurement of Laboratory Equipment

**(3.0) ELIGIBILITY CRITERIA:**

(a) Certificate of Incorporation with the Corporate Affairs Commission (CAC) with copies of form C02 and C07.

(b) Evidence of Recent Annual Returns of Corporate Affairs Commission (CAC).

- (c) Certificate of compliance with Pensions Reform Act 2004 issued by the Pension Commission (PENCOM) with Pension Commission in compliance with prevising of section 16 (6) d of the Public Procurement Act of 2007 (PPA 2007).
- (d) Certificate of compliance with the provision of Section 6 (1), (2), (3) of the amended Industrial Training Fund (ITF) Act No. 19 of 2011.
- (e) Evidence of Current Tax Clearance Certificate for the past three (3) years 2015, 2016, 2017.
- (f) Audited Annual Financial Report of the Company for the past three (3) years.
- (g) Evidence of Three (3) similar works executed in the past Six (6) years including Letters of Awards, Valuation Certificates and Job Completion Certificates
- (h) List of Contracts/Supplies currently undertaken by the company (including contract value and period).
- (i) List of key personnel with qualification and experience.
- (j) List of Plans and Equipment with proof of ownership/Lease (where applicable)
- (k) Evidence of Financial Capabilities and Bank Support (Bank Reference).
- (l) Articulated work plan and methodology.
- (m) Declaration that company is not
  - (a) In receivership, or in any form of insolvency or bankruptcy proceeding or the subject of winding up petition proceeding and
  - (b) Having any Director who has been convicted in any country for any criminal misrepresentation or falsification of facts relating to any matter of it company.
- (n) A Sworn Affidavits disclosing whether or not any officer of the relevant committees of the Federal Polytechnic, Ilaro or the Bureau of Public Procurement is a former or present Director, or Stakeholder or has any pecuniary interest in the bidder and to confirm that ait information presented in its bid are true and correct in all particulars.

(o) Please state clearly your Company's full contact address, GSM phone number and e-mail address to ease communication.

(p) Evidence of current Nigeria Social Insurance Trust Fund (&STIF) Compliance Certificate (2016).

(q) Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration report (IRR) expiring on 1<sup>st</sup> June, 2018 or valid Certificate issued by Bureau of Public Procurement (BPP).

#### **(4.0) COLLECTION OF TENDER DOCUMENTS**

(4.1) All those Interested shall be required to present the Photocopy of Treasury Receipt of the Polytechnic upon payment of the sum of N10,000.00 (Ten Thousand Naira only; per lot in a Certified Bank draft in the favour of the Federal Polytechnic, Ilaro, Ogun State.

The Bidding Documents should be collected within the working hours of 8am -4pm of official working days from the:

**Procurement Office,**

**Conference Centre, West Campus**

**Federal Polytechnic, Ilaro,**

**Ogun State.**

#### **(5.0) SUBMISSION OF BID**

(5.1) The Technical and Financial Proposals must be prepared separate Document A copy of Technical and Financial Proposals must be SEPARATELY packaged in a Sealed Envelope, clearly marked as either "Financial or Technical Proposal", as appropriate and put together in a SINGLE Envelope which should be marked the "PROJECT NAME" and addressed to:

**Procurement Office,**

**Conference Centre, West Campus,**

**Federal Polytechnic, Ilaro,**

**Ogun State.**

**(6.0) SUBMISSION CLOSING DATE AND TIME**

(6.1) The deadline for the submission of Tender Documents is **12 noon, on Monday, 28<sup>th</sup> May, 2018.**

**(7.0) OPENING DATE AND TIME**

The bids shall be opened by **12 noon, Monday, 28<sup>th</sup> May, 2018** at the

Board Room, Administrative Block, West Campus. Federal Polytechnic, Ilaro, Ogun State.

**(8.0) OTHER INFORMATION**

(a) Only firms whose technical bids fulfil the minimum requirement would have their Financial bids considered

(b) All enquiries should be directed to:

**Procurement Officer,**

**Conference Centre, West Campus,**

**Federal Polytechnic, Ilaro,**

**Ogun State.**

**(9.0) DISCLAIMER**

(9.1) This advert shall not be construed as commitment on the part of the polytechnic to award the above mentioned project.

(9.2) The Polytechnic will not be responsible for any costs or expenses incurred by any interested party (ies) in connection with any response to this invitation and or the preparation or submission in response to an enquiry.

(9.3) The Polytechnic is not bound to shortlist any tenderer and reserve the right to annul the selection process at any fee without incurring any liabilities to any tenderer and assigning any reason thereof.

**SIGNED:**

**REGISTRAR**